

Application Form for Student TC

(To be filled in by the parent and submit in the Academics Department)

Date:.....

G.R. No.:

Membership ID:

Name of the student in full (Master/Miss):

Class & Div:

Date of Birth:.....

Nationality:.....

CPR No. of the student:

Contact No. (Mob)I:..... (Mob.)II: Residence No.:.....

Last date of attendance of the student in the school:.....

(Note: TC will be issued only after 2 working days of the last day of attendance of the Student, subject to clearance from the Accounts Department).

Name of the Parent:

Signature of the Parent

(To be filled in by the Class teacher and countersigned by Vice Principal)

No. of School Working Days:

No. of School Days Attended:

General Conduct:.....

Subjects Studied: (a).....

(b) (c) (d) (e)

(f)

Third Language:

Last Date of Attendance:

Result: Passed/Promoted/Failed/ Supplementary (Subject)

.....
Signature of Class Teacher

.....
Signature of Vice Principal

For Official Use

Nationality:.....

Date of Birth:.....

Class at the Time of Admission:

Date:.....

Class at the Time of Leaving the School:.....

Date:.....

School Library Books Pending: Yes/No

Fee Paid Up to:.....

School Fees Pending: Yes/No

Fee Pending Amount:.....

Refund Adjustment Amount:.....

Fee Clearance from (Month):.....

.....
Signature of Clerk/Cashier