

**The Indian School**

KINGDOM OF BAHRAIN  
ISO 9001:2015 Institution



**المدرسة الهندية**  
مملكة البحرين  
ISO 9001:2015 المؤسسة

Ref: ISB/ CIR/ AGM- 104/2023

14<sup>th</sup> November 2023

**ELECTION TO THE EXECUTIVE COMMITTEE 2023-2026**

**NOTIFICATION**

Nominations are invited from parents for the election of SEVEN members to the Executive Committee of the School for the term 2023-2026. (Three years)

**1. Parent**

- Father mainly or
- Mother in the absence of the father or
- Mother acting on behalf of the father with the consent OR by an order of a judicial authority

**2. Eligibility**

**Candidate:**

- Must be a resident of Bahrain for at least two years
- Must have at least one child studying in the school at the time of the election.
- Must be a graduate of an Indian or a recognized foreign University, with a minimum of a bachelor degree, subject to verification through an approved agency.
- Must have paid their Annual Compulsory Membership subscription of BD 5/-.
- Must have cleared all the fees of their wards upto September 2023.

**Re-election:**

- No member of the Executive Committee shall be eligible for re-election for more than two terms including the present and the past, if any, during the entire span of his/ her membership in the school with or without a break in between.

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**Affiliated to the Central Board of Secondary Education, Delhi. Affiliation No. : 5230001**  
**Approved by the Ministry of Education, Kingdom of Bahrain**



P.O.Box 558, Manama, Kingdom of Bahrain, Isa Town Campus - Tel: 17684166, Fax: 17682120, Riffa Campus - Tel: 77377000, Fax: 77311511  
e-mail: [indschbh@indianschool.bh](mailto:indschbh@indianschool.bh) - Website: [www.indianschool.bh](http://www.indianschool.bh)



### 3. Election Schedule :

Sr. No	Details	Day	Date	Timing	
				From	To
1	Availability of nomination forms from the school office including holidays	Sunday to Sunday	19.11.2023 to 26.11.2023	08:00 hrs	14:00 hrs
2	Last date for receiving the nomination forms	Monday	27.11.2023	08:00 hrs	14:00 hrs
3	Display of valid nominations	Tuesday	28.11.2023	18:00 hrs	
4	Last date for withdrawal of nomination	Wednesday	29.11.2023	08:00 hrs	14:00 hrs
5	Display of the final list of Candidates	Wednesday	29.11.2023	19:00 hrs	
6	Elections	Friday	08.12.2023	09: 00 hrs	19.00 hrs
7	Counting of votes/ Results	Friday	08.12.2023	From 20:00 hrs onwards	

### Note:

- Each nomination shall be proposed and seconded by a parent member, who is eligible to vote.
- Nominations shall be invalid if one parent member proposes / seconds more than one candidate.
- Incomplete nomination forms will be rejected.
- Nominations shall be submitted in a prescribed proforma available in the school office, on or before the specified date. A sealed box shall be kept in the school office for depositing the nomination forms.
- The sealed nomination box will be opened at 15: 00 hrs on Monday 27th November 2023, in the school office.
- The Returning Officers have the right to reject any nomination assigning proper reasons.
- The final list of candidates shall be displayed on the school Notice Board and shall be sent to the parent members.

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## 4. The Election:

- i) The Returning officers may appoint Polling Officers / Asst. Polling Officers as per requirements.
- ii) Election will be by Secret Ballot.
- iii) The ballot boxes shall be sealed at 19.30 hrs on the day of election and removed from the polling booths to counting stations by the Returning Officers.
- iv) The Returning Officers shall break the seal of the ballot boxes for counting at 20:00 hrs , on the day of election .
- v) Election results shall be displayed on the School Notice Board.
- vi) No member shall be allowed to vote without furnishing any one of the following valid photo identities: -
  - (1) Valid CPR
  - (2) Valid Bahraini Driving License
  - (3) Original passport.
- vii) The decision of the Returning Officers shall be final and binding on all matters concerning the Election.
- viii) The School administration shall provide the transport from / to various destinations for the members to come and exercise their franchise. The timings, routes and bus stops shall be notified along with the circular calling for the AGM 2023.

Adv. Valliaveetil Kurian  
Thomas

Returning Officer

Date: 14.11.2023

Mr. Mohamed Ghouse  
Mohamed Saleem

Returning Officer

Date: 14.11.2023

Mr. Aneesh Azhickal  
Sreedharan

Returning Officer

Date: 14.11.2023

