

Ref: ISB/CIR/19/2022

Date: 12.05.2022

Dear Parent,

### **TRANSPORT INFORMATION – RIFFA CAMPUS**

Please be informed that regular Transport Services operated by National Transport will be available from **May 15 onwards** for those students who have registered and paid the Transport Fees.

1. Buses will start from the first stop at 6:45 a.m. Students are required to be at the bus stop at least 5 minutes before the buses arrive at the stop.
2. In the afternoon buses will start leaving the school campus by 12:30 p.m. Depending on the traffic en-route, the buses are expected to reach the stops between 1:00 p.m. and 1:45 p.m.
3. **Parents must make arrangements to drop/pick up the children from their respective bus-stops.**
4. The students must carry the Bus Pass; once issued by the school.
5. Students are not permitted to board any other bus other than the one allotted to them.
6. The students have to strictly abide by all safety rules related to transport inside and outside the bus. They should follow all instructions given by the teachers and officials.
7. Playing, eating and drinking inside the bus is strictly prohibited as a matter of hygiene and safety requirement. Do not extend head, arms or objects out of the bus window.
8. The students will be permitted to exit only at the designated stops. Students must exercise safe pedestrian practices after exiting from the bus.
9. Use of mobile phones, photography and videography by the students is strictly prohibited inside the bus. If anyone is found using any electronic gadget it will be confiscated and will not be returned till the end of the term.
10. Parents should not board the school bus under any circumstances. Any query or feedback can be addressed to the school authorities. All transport related queries must be mailed to [transport@indianschool.bh](mailto:transport@indianschool.bh) only.
11. Since the transport operations are commencing after a gap of 2 years, there could be minor teething problems for few days in the beginning. Everyone's understanding and cooperation is expected in this regard for the smooth conduct of the transport operations.
12. **School Transport Helplines in case of emergency (6:45 a.m. to 4:30 p.m. only)**

	Staff Member	Contact Number
General queries related to transport	Mr. Joy Varghese – Transport-in-charge	39596482
Accounting queries related to transport	Mr. Libu Mathew	33660251

#### **For Specific Bus Related Queries**

Bus No	Staff Member	Contact Number
1 - 30	Mr. Abdul Gafoor	33660116
31 – 61	Mr. Suvy Joseph	33625141

Once again, we request the support of everyone for the smooth conduct of Transport operations.

Best regards,

*Pamela Xavier*  
12.05.22.

**Pamela Xavier**  
**Principal-Riffa Campus**

