

Ref: ISB/CIR/27/2020

Date: 14<sup>th</sup> September, 2020

Dear Parent,

**Sub: Revised Time-Table for LKG & UKG**

Greetings!

We are pleased to inform you that our online class transaction will be further fortified with increased number of lessons for the students of LKG and UKG with effect from **Sunday, 20<sup>th</sup> September, 2020** in the Core subject areas and related activities.

The VLP videos encouraging self paced learning will presently continue for other subjects like Art, PE, Music and Dance on the parent portal.

Kindly make note of the schedule:-

Class	Day	Subject	Time
UKG	Sunday	English	5:00 p.m. – 5:45 p.m.
	Monday	English	5:00 p.m. – 5:45 p.m.
	Tuesday	Math	5:00 p.m. – 5:45 p.m.
	Wednesday	Arabic (All Sections)	4:00 p.m. – 4:45 p.m.
		EVS Sections: A, B, C, F, G, K, L, M, Q, R, V, W, X	5:00 p.m. – 5:45 p.m.
	Thursday	EVS Sections: D, E, H, I, J, N, P, S, T, U, Y, Z, A1	5:00 p.m. – 5:45 p.m.
LKG	Sunday	English	5:50 p.m. – 6:35 p.m.
	Monday	English	5:50 p.m. – 6:35 p.m.
	Tuesday	Math	5:50 p.m. – 6:35 p.m.
	Wednesday	EVS Sections: A, B, C, D, E, F, G, H, I, J, K, L, Z	5:50 p.m. – 6:35 p.m.
	Thursday	EVS Sections: M, N, P, Q, R, S, T, U, V, W, X, Y	5:50 p.m. – 6:35 p.m.

- Kindly note that there will be no online classes held during public holidays.

**Please note the following:**

- Students are expected to log in 5 minutes prior to the scheduled class and be ready.
- Mute the mic once the student joins in and wait for the instructions from the teacher. Unmute the mic when prompted by the teacher to answer a question.
- At the end of the class, upon teachers request everyone is expected to leave the class.
- Students are requested to check every day, the TEAMS calendar for all the future classes scheduled.
- The teachers will instruct in due course the modus operandi for submission of assignments.

We thank you for your continuous support and look forward to your cooperation in making this project a success.

**IMPORTANT:**

**The online lessons, learning videos and other study material are the intellectual property of ISB created for the school's remote learning programme. Recording, recreating and sharing these resources on social media and other platforms is strictly prohibited. Stringent action will be initiated against such acts of misconduct.**

Sincerely yours,

*Pamela Xavier*

**Pamela Xavier**  
**Principal – Riffa Campus**

