

The Indian School

KINGDOM OF BAHRAIN

Estd. 1950



المدرسة الهندية

مملكة البحرين

ISO 9001: 2008 Certified Institution

Tender

For

Printing Materials-ISB Mega Fair -2017

8th May 2017

INSTRUCTIONS TO TENDERERS

The Tenderer is to read carefully the instructions set out below and no claim will be entertained on the grounds of failure to read or comply with these instructions or for any alleged misunderstanding of their importance.

1. Delivery of Tenders

- a) Tenders must be delivered in a properly sealed envelope and with no external inscription or mark of identification other than “TENDER FOR PRINTING MATERIALS- ISB MEGA FAIR -2017” on the top left hand corner of the envelope.
- b) The sealed envelope shall be deposited, in the tender box placed in 1st Floor, Executive Committee Room, Administration Block, Isa Town Campus, Indian School Bahrain, not later than 12 pm , **13th May 2017**.
- c) Tenders delivered after the date and time stated above will not be considered.

2. Specifications –

Item	Description	Quantity
Flyers -A 5 size	Single side , multi-color , gsm 135, paper - glossy	50,000
Appeal Form A4	2 Pages both sides , gsm-300, paper - matt , 1 side glossy lamination with centre perforation, Size- A3 open i.e A4 close , multi-color	2000
Entry-cum-Raffle tickets (20,000 books @10 tickets each)	Glossy finish with security Rainbow Foiling , gsm- 135, 3 perforation, 4 numbering , size 31cm X 12 cm , multi-color	200,000
Stickers	One side glue , Multi color , Size-A5 Oval shape , Glossy finish	500
150 page book A4 size Multi color	Souvenir, 150gsm with perfect binding	1500
Poster	gsm-170, size -A2, paper - glossy , multi-color	250

3. Scope of work –

- Print and supply the following items for the ISB Mega Fair 2017.

4. Special Clause-

- ISB reserve the right to change quantity /or cancel any item.