



Tender for the Canteens in Isa Town Campus and Riffa Campus

Indian School Bahrain (ISB) wishes to invite tender from experienced and qualified tenderers for operating canteen outlets in both Isa Town Campus and Riffa campuses.

Details of the campuses are as follows:

Table-1

Numbers	Isa Town Campus	Riffa Campus	Total
Students	8000 (Approx.)	4000 (Approx.)	12000 (Approx.)
Teachers & Staff	420 (Approx.)	225 (Approx.)	645 (Approx.)
Contract workers	50 (Approx.)	20 (Approx.)	70 (Approx.)
Canteen Out lets	3	1	4

Instructions to the Tenders:

1. The Canteen should be opened during the school hours at both the campuses. The canteen may also be opened as and when required by the school authority in the evenings.
2. The food supplied to the students and staff should be fresh and the food should be prepared every day. The canteen and food storage facilities have to be kept clean and tidy every day.
3. The soft drinks and other packed snacks such as chips and chocolates are to be checked for expiry date and items which are within ten days of expiry should be removed from the canteen shelves.
4. Food Menu has to be submitted to the ISB Management for the approval and only the approved food items will be permitted to be sold through the canteen outlets.
5. The food should be packed in hygienic containers and kept at appropriate temperatures.
6. Tenderer will be fully responsible for the quality of the food.
7. Periodic inspection of the canteen will be carried out by ISB facility & maintenance department and HSSE department staff.
8. All food items prepared must be stored in appropriate temperature as per HACCP guidelines.
9. Opened cans or other food products must be stored in appropriate manner and the date of manufacture must be retained for verification at any time for the same.
10. The tenderer will be directly responsible to both financial and legal implications related to complaint/medical causalities reported with regards to the quality, hygiene and expiry of the food item served in the canteen outlets, if any.
11. No carbonated soft drink will be allowed in the outlets at any time.
12. Canteen interior and the surroundings should be kept clean and dust bins with covers to be provided to dump the empty cans and other unused food stuff.

13. Each canteen outlet should have microwave and fridges to store the food and drinks at the appropriate temperatures.
14. The canteen should fulfill all the conditions and criteria laid by the ministry of health to operate the canteens.
15. Tender should have the appropriate licenses from the concerned Ministry to operate food outlets in Bahrain particularly in school campuses, if any.
16. The staff of the canteen should wear proper uniform of the company and the staff should be clean and tidy.
17. Canteen staff should wear Personnel Protection and Hygiene Equipment such as apron, hairnets, and gloves all the time while at the Canteen.
18. The Personnel involved in cooking and food handling must submit the medical fitness certificate every 6 months.
19. The prepared food must exhibit the date of manufacture and date of expiry on the package.
20. Staff suffering from contagious diseases shall not be permitted to work in the canteen.
21. The staff of canteen should have Resident Permit under the sponsorship of the tenderer and should follow all the regulations of the Ministry of Labor
22. Duration of the contract will be one year.
23. Details of the experience in a similar environment shall be filled in the table -3
24. Period of Contract would be: 1st September 2015 to 30 June 2016.
25. ISB promotes healthy food and special consideration will be given to the tenderer who avoid junk foods. 10% of the overall points will be given to the healthy food proposals during the evaluation of the tender.

Special Condition: ISB is entered into a long term contract with M/s Ahmedi Industries and therefore, tenderer will only be allowed to procure the products from M/s Ahmedi Industries if the product is available with the said supplier (soft drink , water .. etc.)

Price of The food items:

Price of each food items has to be submitted strictly in accordance with the below price list table (Table-3). ***Tenders submitted without price list will not be considered.*** Any change in the price list has to be submitted to the ISB Management for approval and the approval will be strictly at the discretion of the ISB management.

Termination of Contract:

The contract can be terminated by the ISB in a one month notice without stating any reason. If the tenderer wishes to terminate the contract, a notice period of 3 month is mandatory . Periodic inspection will be carried out by the Facilities & Maintenance department of ISB and any expired food item if found in the canteen may automatically lead to the termination of the contract without any notice.

Tender Submission:

Sealed Envelope shall be deposited in the Tender Box placed in the Executive committee office ISB, Isa Town Campus before the closing date.

Tender Closing Date: 10 August 2015

Experience :

Details of the experience of the tenderer in similar environment shall be described in the below table-3

Table-4

Sl	Name of the Client	From	To